



TIP Application Form

PDC Group, **Planning & Programming Division**
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Part 1

Tenants must submit a complete application form for each tenant improvement project submittal.

Your Name: _____ **Telephone:** _____

Project Scope Description: _____

Project Type:

- Exterior Remodeling
- Interior Remodeling
- New Construction
- Installation of Equipment
- Renovation of Existing Facility
- Security Improvements
- Signage
- FAA / TSA
- Airside / Cargo
- Temporary Facility Until _____
- Others: _____

Specific Project Site: _____

Estimated Construction Time: _____ days

Estimated Construction cost : \$ _____

Special Requirements: _____

Utility Requirements: Do the proposed improvements require new or existing utility connections?

- Electrical Required
- Wastewater Application Required
- Telecommunication/Security/Alarms
- Water
- Gas
- Other _____

Note: Provide electrical load diagram / analysis, identify and show location of panel being located on your submittal.

Are there any special construction requirements: _____

Tenant: _____ **Contact :** _____

Address: _____ **Phone:** _____

City: _____ State: _____ Zip: _____ **FAX:** _____

E-mail: _____

Sub-Tenant: _____ **Contact :** _____

Address: _____ **Phone:** _____

City: _____ State: _____ Zip: _____ **Fax:** _____

Email: _____

Name of Architect or Engineer: _____ **Principal Contact:** _____

Address: _____ **Phone:** _____

City: _____ **State:** _____ **Zip:** _____ **Fax:** _____

Email: _____

Note: Please reference the TIP No. in all future correspondence pertaining to this project

Part 2 - For H.A.S. use only:

Application Received:	Application accepted on:	TIP#:
1st Meeting Date:	HAS distribution:	