

**CONFIDENTIAL  
INFORMATION**

**CITY OF HOUSTON  
Houston Airport System  
Security Clearance Request and  
ID Badge Application**

**LOST / STOLEN  
BADGE FEE  
\$ 100.00+**

Form must be completed in black or blue ink only, no correction fluid; mark one line through the error and make correction

**AIRPORT:** IAH  HOU  EFD

**TO BE COMPLETED BY SIGNATURE AUTHORITY OR HAS ONLY**

New \_\_\_\_\_ Expired \_\_\_\_\_ Change \_\_\_\_\_ Damaged \_\_\_\_\_ Stolen \_\_\_\_\_ Lost \_\_\_\_\_

Escort Privileges: Yes \_\_\_\_\_ / No \_\_\_\_\_ Color of Badge Requested: \_\_\_\_\_

ID Confirmation: 1. _____ 2. _____		Customs Seal:	Drivers Seal:	ERT Seal:
Badge Color:	New Badge No.	Valid No.	Old Badge No.	
Group Code:	Fee: \$ _____	Collected <input type="checkbox"/> Billed <input type="checkbox"/>	Project No. (PDC):	
Issue Date: / /	Expiration Date: / /	Issued By:		
Access Assignment	Access		Entered By	Date

**THIS DOCUMENT IS A GOVERNMENT RECORD.** IF YOU NEED ASSISTANCE IN FILLING OUT THIS FORM CONTACT YOUR SIGNATURE AUTHORITY, PERMIT HOLDER OR EMPLOYER.

**Part 1 TO BE FILLED OUT BY APPLICANT**

1. HAVE YOU EVER HAD A BADGE AT ANY H.A.S. AIRPORT? No  Yes  \_\_\_\_\_  
*(If yes, list date and which airport)*

2. LEGAL NAME: LAST \_\_\_\_\_ FIRST \_\_\_\_\_ MIDDLE \_\_\_\_\_

3. ALIAS AND/OR MAIDEN NAME: \_\_\_\_\_

4. HOME ADDRESS: \_\_\_\_\_ APT. \_\_\_\_\_ 5. HOME PHONE: \_\_\_\_\_  
*No P.O. Box, physical address required*

6. CITY: \_\_\_\_\_ 7. STATE: \_\_\_\_\_ 8. ZIP CODE: \_\_\_\_\_

9. SSN: \_\_\_\_\_ 10. DL NO. & STATE: \_\_\_\_\_ 11. BIRTHDAY: \_\_\_\_\_  
*MM/DD/YYYY*

12. PLACE OF BIRTH: \_\_\_\_\_ 13. CITIZENSHIP COUNTRY: \_\_\_\_\_  
*(City / State & Country)* *(NCIC 2 LTR ID)*

14. PASSPORT #: \_\_\_\_\_ 15. COUNTRY:  PASSPORT  ALIEN  NON-IMMIGRANT  
16. REG #: \_\_\_\_\_ 17. VISA#: \_\_\_\_\_

18. JOB TITLE: \_\_\_\_\_ 19. HEIGHT: \_\_\_\_\_ 20. WEIGHT: \_\_\_\_\_

21. GENDER:  MALE  FEMALE

22. HAIR:  BLACK  BLONDE  BROWN  GRAY  BALD  OTHER \_\_\_\_\_

23. EYES:  BLUE  BROWN  GREEN  HAZEL  OTHER \_\_\_\_\_

24. ETHNICITY:  CAUCASIAN  AFRICAN-AMERICAN  HISPANIC  ASIAN  OTHER \_\_\_\_\_

25. EMPLOYER: \_\_\_\_\_ 26. WORK PHONE: \_\_\_\_\_

**Part 2 AGREEMENTS, AUTHORIZATIONS AND REPRESENTATIONS**

27. Have you been convicted (under Federal Law “deferred adjudication” or similar outcome is considered a conviction), or found not guilty by reason of insanity, of any of the crimes listed in Attachment 1?

Initial the appropriate box  No  Yes (If yes, provide disposition documents upon request)

**28. IMPORTANT – APPLICANT MUST READ THIS SECTION CAREFULLY BEFORE SIGNING AS YOU IRREVOCABLY REPRESENT AND AGREE TO THE FOLLOWING:**

The information I have provided on this application is true, complete, and correct and is provided in good faith. I understand that making a knowing and willful false statement anywhere on this application and/or its attachments can be punished by fine, imprisonment or both in accordance with federal law (18 USC 1001) and various Texas statutes. Various Federal laws, rules and regulations and/or Houston Airport System “HAS” rules and regulations, provide that falsification of, or providing incomplete, misleading or inaccurate information on this document, the attachments, or otherwise in connection with this application, may cause this application to be rejected and/or my badge revoked and may be grounds for future revocation and permanent denial of any access and/or badging privileges.

I understand under HAS rules and regulations, I have a continuing obligation to disclose and advise, without need for a demand or request from HAS, to the Airport Security Manager within 24 hours of my arrest and/or conviction for any disqualifying criminal offense listed on Attachment 1 hereto, that occurs while I have an HAS badge. I further understand that pursuant to HAS rules and regulations that I have a continuing obligation to make the foregoing notification if I am arrested for a for DWI and/or DUI, even though those are not disqualifying criminal offenses, but that may result in the restricting of my privilege of driving on the AOA and other places on HAS property.

I understand that I must notify the Houston Airport System of any changes to the information provided in Part 1 of this document not later than thirty (30) days from the date of said change.

I understand that it is an offense subject to administrative and/or criminal sanctions, to lend or borrow any airport badge. I will advise the appropriate Houston Airport System Badging Office (EFD, HOU, or IAH) immediately if the badge is lost or stolen.

I understand that it is my obligation, and no one else’s, to obtain copies of and know and strictly obey the rules and regulations of HAS prior to starting to work at an HAS airport.

I understand that the badge is, and always remains, the property of HAS and I will surrender it to the Houston Airport System, immediately upon demand from HAS Public Safety & Technology and/or Airport Ops.

I specifically authorize the Houston Airport System, or its designated representatives, to investigate me and my background and my activities in any lawful manner and to any extent, that HAS, in its sole discretion, deems from time to time advisable. This may include, but is not limited to, contact with former employers, contact with my present employer, my co-workers, surveillance, including technical surveillance, additional criminal history checks, including, but not limited to non-fingerprint based state and local records and litigation checks. I understand that the reason for these investigations is for security purposes and that had I not consented to and authorized the same, I would not be granted an HAS I.D. Badge and the privileges associated therewith nor would my application for the same be processed and/or considered.

HAS, or its designated representatives may release any or all of the above information and/or records, or any other records or information it may have about me, to any law enforcement or other governmental agency which the Houston Airport System, in its sole discretion, believes has a need to know. I hereby release and discharge the Houston Airport System, its employees, agents and contractors from any and all liability, claim, damage or cause of action which may arise indirectly or directly from or out of release of the information contained herein.

**All sanctions, including replacement cost sanctions, are the sole responsibility of the badge holder, not the sponsor, permit holder or employer.**

29. \_\_\_\_\_ / / \_\_\_\_\_  
Applicant's Printed Name Applicant's Signature Date





