



Facilities & Property Management  
A Division of Harris County Public Infrastructure Department

**POSTING REQUEST**

*Instructions: Please print all information.*

A. GENERAL INFORMATION	
Date:	Event Dates:
Event:	Locations for Postings:
Sponsored By (Department):	
B. CONTACT INFORMATION	
Contact Person:	
Department/Organization	
Address:	
Email:	
Phone:	
Fax:	
<p><b>Please provide the above information, along with a sample of your posting for approval to:</b> <b>FPM Customer Service</b> <b>1310 Prairie, Suite 109</b> <b>Houston, TX 77002</b> <b>(713) 755 – 2255</b></p> <p><b>Please see the posting guidelines for additional information regarding the size, quantities, and other standard information.</b></p> <p><b>Customer Service will contact you when your posting has been reviewed and approved, and to coordinate receipt of the notices to be posted.</b></p>	
I have read the attached Harris County Building Guidelines for posting, and will comply as directed. <input type="checkbox"/>	

Thank you for your request!  
A member of the our Customer Service staff will contact you as soon as possible to discuss your request in further detail.